

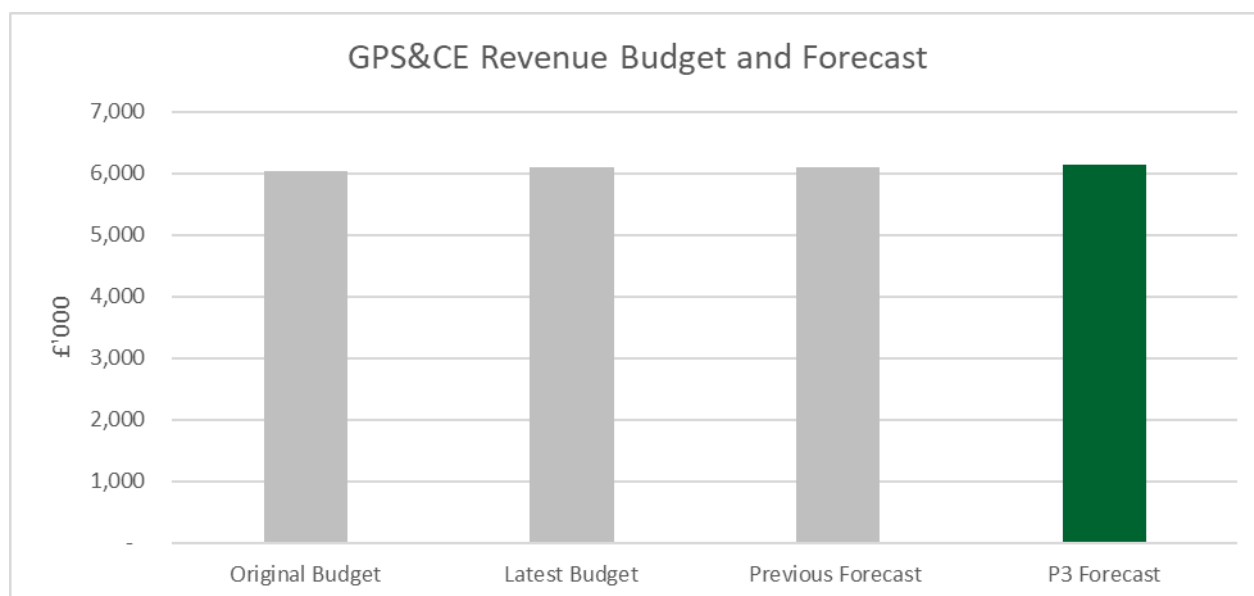
General Public Services and Community Engagement Committee Detailed Monitoring Report

Overview

1. This appendix sets out the detailed financial monitoring position for budgets within the scope of the General Public Services and Community Engagement (GPS&CE) Committee for the 2025/26 financial year. The forecast is based on the position as at Period 3 which covers the period from 1 April 2025 to 30 June 2025.

Revenue

2. The latest forecast is net expenditure of £6.131m against the latest budget of £6.106m. This is an unfavourable variance of £0.025m. The detailed revenue budgets and MTFP forecast is set out in Annex A.



Service Area	Original Budget £000	Original Budget Plus 2024/25 Carry Forwards £000	Latest Budget £000	Previous Forecast £000	Latest Forecast £000	Variation to Previous Forecast £000	Variation to Latest Budget £000
Community Partnerships	1,075	1,097	1,097	1,097	1,097	0	0
Economic Development and Planning Policy	886	886	886	886	898	12	12
Housing	496	496	496	496	509	13	13
Public Services	3,573	3,627	3,627	3,627	3,627	0	0
Total	6,030	6,106	6,106	6,106	6,131	25	25

3. Annex B sets out the main variations to budget.

4. Income Streams

The key income streams are detailed in Annex E. All are currently on target to achieve budget income levels in 2025/26.

Capital Investment Programme

5. The latest capital investment programme for 2025/26 is £4.905m. No variation is reported.
6. Detailed Capital budgets are set out in Annex C and Annex D respectively.

Staff Vacancy Monitoring

7. A major risk of non-delivery of service is where key staff leave the Council's employ and there is a delay or difficulty in recruiting suitable candidates to fill the vacant post.
8. The following table sets out the vacancies as at 30 June 2025.

Department	Job Title	Comments	Total
Environmental Protection	Assistant Environmental Support Manager	Subject to restructure	1.00
Total General Public Services & Community Engagement			1.00

Annex A

GPS&CE Committee Medium Term Revenue Budget Service

General Public Services and Community Engagement										
Community Partnerships	Original Budget 2025/26	Original Budget Plus 2024/25 Carry Forwards	Latest Budget 2025/26	Previous Forecast 2025/26	Spend to Date	Latest Forecast 2025/26	Variance @ P3	Forecast 2026/27	Forecast 2027/28	Officer Comments
	£		£		£	£	£	£	£	
Citizens Advice Bureaux	288,340	288,340	288,340	288,340	129,645	288,340	0	288,340	288,340	Budget currently forecast to be spent
Community Development	4,500	12,066	12,066	12,066	(111,111)	12,066	0	4,500	4,500	Income and Expenditure budgets of £104,668 required for Ringfenced Household Support Fund grant
Community Safety	357,154	371,239	371,239	371,239	96,786	371,239	0	376,918	376,918	Budget currently forecast to be spent
Community Partnerships	209,797	209,797	209,797	209,797	49,069	209,797	0	209,797	209,797	Budget currently forecast to be spent
Env Health - Commercial Team	209,790	209,790	209,790	209,790	195	209,790	0	209,790	209,790	Budget currently forecast to be spent - awaiting 1st invoice
Licensing	(61,606)	(61,606)	(61,606)	(61,606)	(41,291)	(61,606)	0	(61,606)	(61,606)	Budget currently forecast to be spent
Community & Leisure Grant	67,500	67,500	67,500	67,500	22,800	67,500	0	67,500	67,500	Budget currently forecast to be spent
Total	1,075,475	1,097,126	1,097,126	1,097,126	146,093	1,097,126	0	1,095,239	1,095,239	

Economic Development and Planning Policy	Original Budget 2025/26	Original Budget Plus 2024/25 Carry Forwards	Latest Budget 2025/26	Previous Forecast 2025/26	Spend to Date	Latest Forecast 2025/26	Variance @ P3	Forecast 2026/27	Forecast 2027/28	Officer Comments
	£	£	£	£	£	£	£	£	£	
Land & Property Info Section	16,971	16,971	16,971	16,971	(39,961)	16,971	0	40,561	40,561	Income and Expenditure budgets required for Land Charges Transition Grant of £36,356 and New Burdens Local Land Charges Grant of £14,949
Street Naming & Numbering	7,130	7,130	7,130	7,130	2,652	7,130	0	7,130	7,130	Budget currently forecast to be spent
Development Management	220,386	220,386	220,386	220,386	(71,395)	232,386	12,000	190,134	193,703	Variance to be managed of £12,000 on Publications due to increased planning subscription costs
Development Plans	546,755	546,755	546,755	546,755	56,602	546,755	0	353,138	355,011	Budget currently forecast to be spent
Hertfordshire Building Control	37,500	37,500	37,500	37,500	33,346	37,500	0	37,500	37,500	Budget currently forecast to be spent
HS2 Planning	0	0	0	0	(808)	0	0	0	0	Income received from HS2
GIS Officer	56,860	56,860	56,860	56,860	14,090	56,860	0	56,860	56,860	Budget currently forecast to be spent
Total	885,602	885,602	885,602	885,602	(5,473)	897,602	12,000	685,323	690,765	

Housing, Public Health and Wellbeing	Original Budget 2025/26	Original Budget Plus 2024/25 Carry Forwards	Latest Budget 2025/26	Previous Forecast 2025/26	Spend to Date	Latest Forecast 2025/26	Variance @ P3	Forecast 2026/27	Forecast 2027/28	Officer Comments
	£	£	£	£	£	£	£	£	£	
Housing Services Needs	559,622	559,622	559,622	559,622	198,032	559,622	0	582,749	571,140	Income and Expenditure budgets required for use of Homes 4 Ukraine grant of £5,609 held in reserves
Rent Deposit Guarantee Scheme	5,110	5,110	5,110	5,110	0	5,110	0	5,110	5,110	Demand led service
Homelessness General Fund	(148,740)	(148,740)	(148,740)	(148,740)	(761,157)	(148,740)	0	(148,740)	(148,740)	Income and Expenditure budgets required for ringfenced Domestic Abuse New Burdens grant of £39,444
Housing Associations	(5,000)	(5,000)	(5,000)	(5,000)	0	(5,000)	0	(5,000)	(5,000)	Income will be received by year end
Refugees	0	0	0	0	(86,588)	0	0	0	0	Transfer to/from reserves at year end
Env Health - Residential Team	85,305	85,305	85,305	85,305	24,411	98,177	12,872	112,685	100,742	Budget Virement request from Salary Contingency to facilitate the employment of a part-time Housing Enforcement Assistant on a 2 year fixed term secondment
Public Health	0	0	0	0	(8,868)	0	0	0	0	Income and Expenditure budgets required of £28,745 for Health Hubs Grant and Place Based Health Inequalities Grant
Total	496,297	496,297	496,297	496,297	(634,170)	509,169	12,872	546,804	523,252	

GPS&CE Committee Medium Term Revenue Budget Service cont.

Public Services	Original Budget 2025/26	Original Budget Plus 2024/25 Carry Forwards	Latest Budget 2025/26	Previous Forecast 2025/26	Spend to Date	Latest Forecast 2025/26	Variance @ P3	Forecast 2026/27	Forecast 2027/28	Officer Comments
	£	£	£	£	£	£	£	£	£	
Decriminalised Parking Enf	250,508	300,588	300,588	300,588	(72,310)	300,588	0	212,525	214,872	Budget currently forecast to be spent
Car Parking-Maintenance	110,466	110,466	110,466	110,466	(2,067)	110,466	0	110,466	110,466	Budget currently forecast to be spent
Dial A Ride	40,000	40,000	40,000	40,000	0	40,000	0	40,000	40,000	Budget currently forecast to be spent
Sustainable Travel Schemes	1,500	5,566	5,566	5,566	0	5,566	0	1,500	1,500	Budget currently forecast to be spent
Associate Director of Environment	101,898	101,898	101,898	101,898	29,089	101,898	0	101,898	101,898	Budget currently forecast to be spent
Refuse Domestic	(24,290)	(24,290)	(24,290)	(24,290)	952	(24,290)	0	(24,290)	(24,290)	Budget currently forecast to be spent
Refuse Trade	(107,017)	(107,017)	(107,017)	(107,017)	(409,540)	(107,017)	0	(106,680)	(106,334)	Budget currently forecast to be spent
Better Buses Fund	101,762	101,762	101,762	101,762	0	101,762	0	101,762	101,762	Budget currently forecast to be spent
Recycling General	750	750	750	750	(1,009)	750	0	750	750	Budget currently forecast to be spent
Garden Waste	(734,515)	(734,515)	(734,515)	(734,515)	(1,552,959)	(734,515)	0	(733,538)	(733,240)	Income is received at the beginning of the financial year and expenditure against the income is made throughout the year. Budget is currently forecast to be spent
Clinical Waste	(39,007)	(39,007)	(39,007)	(39,007)	(42,728)	(39,007)	0	(39,007)	(39,007)	Budget currently forecast to be spent
Recycling Kerbside	1,387	1,387	1,387	1,387	29,078	1,387	0	1,387	1,387	Budget currently forecast to be spent
Abandoned Vehicles	250	250	250	250	1,105	250	0	250	250	Demand led service, will continue to monitor
Public Conveniences	3,600	3,600	3,600	3,600	600	3,600	0	3,600	3,600	Budget currently forecast to be spent
Hertfordshire Fly Tipping	0	0	0	0	0	0	0	0	0	The cost of clearing fly tipping is recharged to the perpetrator if known, or funded from a specific reserve.
Environmental Protection	398,787	398,787	398,787	398,787	120,141	398,787	0	400,347	400,347	Budget currently forecast to be spent
Depot-Batchworth	55,225	55,225	55,225	55,225	1,007	55,225	0	55,225	55,225	Budget currently forecast to be spent
Waste Management	2,699,685	2,699,685	2,699,685	2,699,685	973,586	2,699,685	0	2,700,378	2,701,271	Budget currently forecast to be spent
Street Cleansing	711,970	711,970	711,970	711,970	182,801	711,970	0	711,970	711,970	Budget currently forecast to be spent
Total	3,572,959	3,627,105	3,627,105	3,627,105	(742,253)	3,627,105	0	3,538,543	3,542,427	
Total General Public Services and Community Engagement	6,030,333	6,106,130	6,106,130	6,106,130	(1,235,803)	6,131,002	24,872	5,865,909	5,851,683	0

Annex B

GPS&CE Committee Explanations of revenue supplementary estimates, variances to be managed and virements reported this Period

Supplementary Estimates

General Public Services and Community Engagement					
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2025/26 £	2026/27 £	2027/28 £
Env Health - Residential Team	Employees	Budget Virement request from Salary Contingency to facilitate the employment of a part-time Housing Enforcement Assistant on a 2 year fixed term secondment	12,872	26,167	13,300
Total Housing, Public Health and Wellbeing			12,872	26,167	13,300
Total General Public Services and Community Engagement			12,872	26,167	13,300

Variances to be managed

General Public Services and Community Engagement					
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2025/26 £	2026/27 £	2027/28 £
Development Management	Supplies and Services	Increase in Publications budget required due to increased planning subscription costs	12,000	12,000	12,000
Total Public Services			12,000	12,000	12,000
Total General Public Services and Community Engagement			12,000	12,000	12,000

Virements

General Public Services and Community Engagement					
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2025/26 £	2026/27 £	2027/28 £
Community Development	Supplies and services	To spend ringfenced Household Support Fund grant	104,668	0	0
	Income	Receipt of ringfenced Household Support Fund grant	(104,668)	0	0
Total Community Safety			0	0	0
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2025/26 £	2026/27 £	2027/28 £
Land & Property Info Section	Supplies and services	To spend Land Charges Transition Grant	36,356	0	0
	Income	Receipt of Land Charges Transition Grant	(36,356)	0	0
	Supplies and services	To spend New Burdens Local Land Charges Grant	14,949	0	0
	Income	Receipt of New Burdens Local Land Charges Grant	(14,949)	0	0
Total Economic Development and Planning Policy			0	0	0
Description	Main Group Heading	Details of Outturn Variances to Latest Approved Budget	2025/26 £	2026/27 £	2027/28 £
Housing Service Needs	Supplies and Services	To spend Homes 4 Ukraine grant held in reserves	5,609	0	0
	Income Funded from Reserves	Homes 4 Ukraine grant held in reserves	(5,609)	0	0
Homelessness General Fund	Supplies and Services	To spend ringfenced Domestic Abuse New Burdens grant	39,444	0	0
	Income	Receipt of ringfenced Domestic Abuse New Burdens grant	(39,444)	0	0
Public Health	Supplies and Services	To spend Health Hubs grant and Place Based Health Inequalities grant	28,745	0	0
	Income	Receipt of Health Hubs grant and Place Based Health Inequalities grant	(28,745)	0	0
Total Housing Public Health and Wellbeing			0	0	0
Total General Public Services and Community Engagement			0	0	0

Annex C

GPS&CE Medium term capital investment programme

General Public Services and Community Engagement													
Community Partnerships	Original Budget 2025/26	Original Budgets Plus 2024/25 Rephasing	Latest Budget 2025/26	P3 Spend to Date	Forecast Outturn 2025/26	Variance	Latest Budget 2026/27	Proposed 2026/27	Variance	Latest Budget 2027/28	Proposed 2027/28	Variance	Comments
	£	£	£	£	£	£	£	£	£	£	£	£	
Capital Grants & Loans	20,000	20,000	20,000	0	20,000	0	20,000	20,000	0	20,000	20,000	0	Budget is currently forecast to be spent
Community CCTV	6,000	0	0	0	0	0	3,236	3,236	0	6,000	6,000	0	No budget for 2025/26
Sub-total Community Partnerships	26,000	20,000	20,000	0	20,000	0	23,236	23,236	0	26,000	26,000	0	
Economic Development and Planning Policy	Original Budget 2025/26	Original Budgets Plus 2024/25 Rephasing	Latest Budget 2025/26	P3 Spend to Date	Forecast Outturn 2025/26	Variance	Latest Budget 2026/27	Proposed 2026/27	Variance	Latest Budget 2027/28	Proposed 2027/28	Variance	Comments
	£	£	£	£	£	£	£	£	£	£	£	£	
Listed Building Grants	2,500	2,500	2,500	0	2,500	0	2,500	2,500	0	2,500	2,500	0	Demand led service - No applications to date
CIL Community Grants	0	1,362,403	1,362,403	0	1,362,403	0		0	0		0	0	Budget is currently forecast to be spent
Sub-total Economic Development and Planning Policy	2,500	1,364,903	1,364,903	0	1,364,903	0	2,500	2,500	0	2,500	2,500	0	
Housing, Public Health and Wellbeing	Original Budget 2025/26	Original Budgets Plus 2024/25 Rephasing	Latest Budget 2025/26	P3 Spend to Date	Forecast Outturn 2025/26	Variance	Latest Budget 2026/27	Proposed 2026/27	Variance	Latest Budget 2027/28	Proposed 2027/28	Variance	Comments
	£	£	£	£	£	£	£	£	£	£	£	£	
Disabled Facilities Grant	586,000	678,443	678,443	141,159	678,443	0	586,000	586,000	0	586,000	586,000	0	Budget is currently forecast to be spent
Home Repairs Assistance	2,000	2,000	2,000	0	2,000	0	2,000	2,000	0	2,000	2,000	0	Demand led service - No applications to date
Sub-total Housing, Public Health and Wellbeing	588,000	680,443	680,443	141,159	680,443	0	588,000	588,000	0	588,000	588,000	0	
Public Services	Original Budget 2025/26	Original Budgets Plus 2024/25 Rephasing	Latest Budget 2025/26	P3 Spend to Date	Forecast Outturn 2025/26	Variance	Latest Budget 2026/27	Proposed 2026/27	Variance	Latest Budget 2027/28	Proposed 2027/28	Variance	Comments
	£	£	£	£	£	£	£	£	£	£	£	£	
Transport and Infrastructure	279,000	344,171	344,171	0	344,171	0	179,000	179,000	0	179,000	179,000	0	Budget is currently forecast to be spent
Disabled Parking Bays	2,500	2,500	2,500	0	2,500	0	2,500	2,500	0	2,500	2,500	0	Budget is currently forecast to be spent
Waste Plant & Equipment	25,000	32,070	32,070	1,010	32,070	0	25,000	25,000	0	25,000	25,000	0	Budget is currently forecast to be spent
Waste Services Depot	0	147,257	147,257	147,808	147,257	0	0	0	0	0	0	0	Budget is currently forecast to be spent - awaiting lighting to complete
EV Charging Points	0	535,938	535,938	0	535,938	0	0	0	0	0	0	0	Budget is currently forecast to be spent
Controlled Parking	25,000	49,144	49,144	0	49,144	0	25,000	25,000	0	25,000	25,000	0	Budget is currently forecast to be spent
Replacement Bins	54,000	54,000	54,000	28,557	54,000	0	115,000	115,000	0	115,000	115,000	0	Budget is currently forecast to be spent
Waste & Recycling Vehicles	1,045,000	1,063,000	1,063,000	121,709	1,063,000	0	800,000	800,000	0	800,000	800,000	0	Budget is currently forecast to be spent
Car Park Restoration	250,000	313,131	313,131	61,969	313,131	0	250,000	250,000	0	250,000	250,000	0	Budget is currently forecast to be spent. Works to The Bury, Ebury Road, Talbot Road and Cemetery car parks instructed
Estates, Paths & Roads	47,000	47,000	47,000	0	47,000	0	20,000	20,000	0	20,000	20,000	0	Budget is currently forecast to be spent. Survey has been completed which will identify programme of works
TRDC Footpaths & Alleyways	225,000	251,413	251,413	19,689	251,413	0	205,000	205,000	0	215,000	215,000	0	Budget is currently forecast to be spent. Programme of works identified, this has started with works completed in Rickmansworth and Batchworth Heath
Sub-total Public Services	1,952,500	2,839,624	2,839,624	380,742	2,839,624	0	1,621,500	1,621,500	0	1,631,500	1,631,500	0	
Total General Public Services and Community Engagement	2,569,000	4,904,970	4,904,970	521,901	4,904,970	0	2,235,236	2,235,236	0	2,248,000	2,248,000	0	

Annex D

GPS&CE Explanations of capital variances reported this Period

Nothing to report this monitoring period

Annex E
GPS&CE Key Income Streams

Regulatory Services									
Car Park Enforcement	Month	2022/23		2023/24		2024/25		2025/26	
Penalty Charge Notices (PCNs)		£	Volume	£	Volume	£	Volume	£	Volume
	April	(7,700)	176	(5,410)	114	(12,845)	292	(18,195)	369
	May	(7,955)	153	(8,830)	135	(18,465)	372	(18,050)	362
	June	(6,960)	144	(8,180)	152	(16,355)	313	(17,230)	323
	July	(7,386)	113	(10,735)	248	(21,030)	359		
	August	(6,814)	122	(13,495)	289	(21,830)	337		
	September	(6,134)	114	(11,650)	236	(16,290)	326		
	October	(9,526)	249	(13,707)	247	(20,620)	391		
	November	(9,118)	194	(13,715)	219	(18,400)	349		
	December	(7,845)	134	(11,725)	212	(18,810)	363		
	January	(8,913)	154	(12,865)	316	(20,380)	368		
	February	(9,020)	172	(18,307)	233	(18,655)	345		
	March	(10,329)	135	(14,753)	296	(17,060)	315		
	Total	(97,700)	1,860	(143,372)	2,697	(220,740)	4,130	(53,475)	1,054

Comments: The Original budget for 2025/26 is £115,000. The charging structure is based on the severity of the contravention. The charge relating to a serious contravention is £70 and payable within 28-days (reduced to £35 if paid within 14 days). The charge relating to a less serious contravention is £50 payable within 28 days (reduced to £25 if paid within 14-days). The no of PCN's issued can reduce due to greater parking compliance.

Car Park Enforcement	Month	2022/23		2023/24		2024/25		2025/26	
Pay & Display Tickets		£	Volume	£	Volume	£	Volume	£	Volume
	April	(11,910)	7,037	(15,346)	8,197	(19,257)	10,009	(20,758)	11,918
	May	(12,841)	7,097	(17,473)	8,412	(20,212)	10,433	(20,982)	12,325
	June	(15,058)	7,062	(17,912)	9,036	(18,090)	9,441	(19,318)	11,455
	July	(13,121)	7,362	(17,937)	9,271	(19,394)	10,191		
	August	(13,742)	7,326	(16,564)	8,531	(16,320)	9,241		
	September	(14,086)	7,387	(17,540)	9,075	(20,204)	8,752		
	October	(14,702)	7,878	(18,978)	9,450	(16,532)	11,149		
	November	(14,587)	7,411	(19,091)	9,633	(19,932)	10,730		
	December	(17,110)	8,354	(20,515)	10,337	(22,453)	12,168		
	January	(16,778)	7,573	(20,475)	9,612	(19,597)	11,067		
	February	(14,471)	7,823	(19,453)	10,041	(20,048)	11,437		
	March	(19,225)	9,882	(21,063)	10,893	(21,517)	12,655		
	Total	(177,631)	92,192	(222,347)	112,488	(233,556)	127,273	(61,058)	35,698

Comments: The Original budget for 2025/26 is £220,000. There are different charging regimes for different car parks within the district. However most pay & display car parks in Rickmansworth operate the following regulations - Monday - Friday, 8.30am - 6.30pm max stay up to 24 Hours - charge £4 with the first hour being free.

GPS&CE Key Income Streams Cont.

Waste Management									
Trade Refuse	Month	2022/23		2023/24		2024/25		2025/26	
Contract fees		£	Volume	£	Volume	£	Volume	£	Volume
	April	(374,524)	925	(408,151)	900	(432,709)	865	(433,542)	886
	May	(2,105)	929	2,040	897	2,897	856	630	861
	June	(297)	930	200	879	1,981	849	(1,446)	894
	July	(328)	930	1,007	882	(120)	851		
	August	(1,417)	920	(3,049)	871	(324)	857		
	September	(1,221)	925	(1,635)	872	(1,651)	860		
	October	(376,644)	926	(402,130)	873	(430,584)	862		
	November	(7,399)	920	464	867	(5,727)	858		
	December	(738)	908	337	860	351	855		
	January	(2,476)	916	(940)	867	(883)	854		
	February	(1,298)	917	(5,573)	870	(2,115)	851		
	March	(5,356)	913	(2,436)	867	(750)	866		
	Total	(773,803)	913	(819,866)	867	(869,634)	866	(434,358)	

Comments: The original 2025/26 budget is £930,570. Customers are invoiced twice a year in April and October. Income can fluctuate depending on the size of the bin collected and customers reducing their bin size and using the recycling service.

Garden Waste	Month	2022/23		2023/24		2024/25		2025/26	
Bin Charges		£	Volume	£	Volume	£	Volume	£	Volume
	April	(1,173,068)	21,649	(1,392,490)	21,254	(1,515,550)	21,389	(1,617,260)	21,280
	May	(18,910)	405	(31,450)	516	(23,624)	356	(21,225)	262
	June	(17,232)	237	(17,754)	273	(17,574)	255	(16,320)	168
	July	(8,724)	163	(6,786)	107	(9,899)	137		
	August	(5,778)	96	(7,494)	111	(6,009)	82		
	September	(3,129)	49	(4,346)	56	(3,090)	34		
	October	(2,480)	80	(3,254)	89	(3,790)	94		
	November	(1,589)	51	(1,781)	50	(2,037)	57		
	December	(324)	14	(645)	16	(366)	9		
	January	(956)	26	(204)	15	0	0		
	February	0	0	30	0	655	0		
	March	0	0	0	0	0	0		
	Total	(1,232,190)	22,770	(1,466,174)	22,487	(1,581,284)	22,413	(1,654,805)	21,710

Comments: The original 2025/26 budget is £1,703,200. The standard charges for 2025/26 are £70 for the first bin and £115 each for a second or third bin. Customers in receipt of certain benefits pay a concession fee of £60 for the first bin.